

GLOUCESTER COUNTY LEGAL EDUCATION ASSOCIATION

May 12, 2022 Thursday CLE/CPE LECTURE

CLE Credits:

NJ 2.4 Substantive
PA 2.0 Substantive Law,
Practice and Procedure

Zoominar

4:30 p.m. – 6:40 p.m.

Accounting CPE Credits:

NJ 2.0 Business Law
PA 2.0 Specialized
Knowledge & Applications

**NEW JERSEY SUPREME COURT CONTINUING LEGAL EDUCATION BOARD ACCREDITED SERVICE PROVIDER #154
PENNSYLVANIA SUPREME COURT CONTINUING LEGAL EDUCATION BOARD ACCREDITED PROVIDER #3176
CREDITS MAY BE APPLIED UNDER THE NEW YORK APPROVED JURISDICTION POLICY
NEW JERSEY STATE BOARD OF ACCOUNTANCY SPONSOR #20CC00198100
PENNSYLVANIA STATE BOARD OF ACCOUNTANCY SPONSOR #PX177630**

MINIMIZING LIABILITY IN THE WORKPLACE: EMPLOYMENT LAW 101

**ROBERT W. CAPOBIANCO, ESQ.
ADRIANA R. MIDENCE, ESQ.**

IMPORTANT NOTICE

Because this is not an “in-person” program with attendees physically present in a classroom setting, there are extra State CLE Board regulations with which we must comply. You are asked to keep your video in the “on” mode during the presentation to ensure participation. “Polling” codes/questions will be broadcast periodically during the seminar. Within 60 seconds after each announcement, you are required to e-mail to Lynn Silverstein at the Gloucester County Bar Association office at baroffice@gcbanj.org the codes and/or the answers to the questions.

You MUST pre-register for this program in order to receive the Zoom access code to the seminar

Please return this registration form together with your check payable to “GCLEA” no later than FRIDAY May 6th

\$35.00 to members of Bar Associations within Vicinage 15

\$45.00 to non-member attorneys

\$35.00 to Accountants

\$10.00 to Paralegals

Price includes CLE credit charges

Starting and ending times for this seminar allow for a five-minute break. This program has been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 2.4 hours of total NJ CLE *Substantive* credits. This program has been approved by the Pennsylvania Continuing Legal Education Board for 2.0 hours of total PA CLE credit in *Substantive Law, Practice and Procedure*. For CPAs, this seminar is presented as an *Overview*; a working knowledge of the legal system is suggested as a prerequisite.

**To register, complete this form and mail it with your check (payable to “GCLEA”) to Lynn A. Silverstein at:
GCLEA, P.O. Box 338, Woodbury, NJ 08096**

James L. Capobianco, Esq., CPA – President & Founder CLE/CPE Program

Please Print Your Name

Phone Number

CPA or Atty License #

Email Address

This seminar will focus on the following areas:

- Avoiding Harassment, Discrimination, and Retaliation Claims – What is prohibited? What can employees and managers say? How can employees and managers act? What does a proper workplace investigation of an employee’s complaint look like?
- Importance of Documentation – How to properly monitor employees’ performance through evaluations and counselings. Best practices for employee discipline and termination, including “Dos and Don’ts” for termination meetings.
- The Americans with Disabilities Act and Family and Medical Leave Act Collision - Dealing with employees’ disabilities, injuries, and other health issues which require leave from work.